

**Neuroscience Program Faculty Meeting Minutes**  
**Giltner Hall, Room 101**  
**April 25, 2018**  
**9:00-10:00 AM**

1. Campus Animal Resources (CAR) orientation for Click
  - Replacement system for AUFS
  - Discussion of how Click functions
    - How to populate the system in terms of research substances, affiliated graduate students, and research animals
  - For more information on the new Click system, please visit:  
<https://ra-project.vprqs.msu.edu/>
  
2. Review of the Annual Review/Promotion Document for Fixed Term Faculty and Academic Specialists
  - RPT: Edits made to fix term faculty and academic specialists sections of the document
  - Keeping CNS members only on review committee
  - Motion to make changes to RPT document
    - Motion: Casey Henley
    - Second: Michelle Mazei-Robison
      - Motion passes
  
3. Peer Review Process for Tenure Stream Faculty
  - Mark Breedlove to stay on committee
  - Turn over two members of the committee each year
  - Will constitute committee
    - Chair to be selected amongst themselves once committee is established
  
4. Assignment of Teaching Assistantships
  - E-mails to be sent out by graduate secretary informing PIs as well as students of opportunities
  - Concern for more transparency of the assignment process
  - Agreement that supporting students from other departments is not favorable; would like to keep the money in the program by hiring our students
  
5. Proposed Summer Pay Policy for Online Courses
  - Establish uniform payment policy for summer
  - First term: payment will be 1.5 months of summer term (course development)
  - After initial summer, the program will base payment off university policy
  - Motion to adopt policy as written
    - Motion: A.J. Robison

- Second: Laura Symonds
  - o Motion passes
- 6. Request for Adjunct Appointment, Anthony Paganini
  - Anthony Paganini would like to have a greater part in teaching in Neuroscience
    - Has been very helpful in teaching this past semester; has given many lectures
  - Jim Galligan will explore his wants and return to this discussion at a later date
- 7. No New Business
- 8. No Old Business

Meeting Adjourned: 10:00am