

## Annual Guidance Committee Report Neuroscience Ph.D. Program

Meeting Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Program Start Date: \_\_\_\_\_

Guidance Committee Members:

Advisor: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

1. Has the student completed all required coursework? Yes  No

If no, indicate what courses remain to be taken and when:

2. Has the student passed the oral and written components of the comprehensive exam?

Yes  No  If no, indicate when completion is expected.

3. Is the student making satisfactory progress on their dissertation research? Yes  No

Briefly comment on the progress being made.

4. Overall, is the student making satisfactory progress toward degree completion?

Yes  No

5. Has the student completed the following RCRSCA basic and refresher education requirements?

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| a. On-line CITI modules (4 required + 3 optional) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. 6 hours of discussion-based workshop training  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. 3 hours of annual refresher training           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If answering no to any of these, please provide a brief explanation. Also please indicate how the refresher training requirement is being met.

6. Exemplified the use of proper RCRSCA practices based on the following two questions:

- i. *Does the student understand the importance of good judgement and ethical decision making about deciding on authorship of research output and avoiding all forms of plagiarism?*
- ii. *Does the student understand and follow proper data management practices in accordance with MSU Institutional Data policies?*

<https://tech.msu.edu/about/guidelines-policies/msu-institutional-data-policy/>

Yes  No

If answering no, please provide a brief explanation.

Graduate Program Director Approval \_\_\_\_\_

Date: \_\_\_\_\_